

**ALBANY CREEK STATE SCHOOL
P & C ASSOCIATION**

MINUTES

Minutes of the monthly meeting held in the Library Annexe of the School at 696 Albany Creek Road, Albany Creek on Tuesday 18^h March 2014 commencing at 8pm.

1. WELCOME AND APOLOGIES

Attendance: 13

Apologies: 5

(As per Attendance Sheet)

2. MINUTES OF PREVIOUS MEETING

Motion: - Minutes of the previous P&C Meeting held on 18th February 2014 are true and correct.

Moved: Maree Kenwick

Seconded: Gill Legge

Carried: All

3. BUSINESS ARISING FROM PREVIOUS MINUTES

At present no arrival date for a laptop ordered for the use of the P & C Secretary has been given.

4. CORRESPONDENCE

Incoming and Outgoing correspondence reported as per recorded 'Correspondence Table'.

Motion: - Inward Correspondence be accepted and Outward Correspondence be endorsed

Moved: Maree Kenwick

Seconded: Kerri-lee Halas

Carried: All

5. PRESIDENT'S REPORT

Report tabled by President, Kerri-Lee Halas (copy attached).

Work is continuing for Winter Carnival in July this year.

The next fundraiser for the P & C is the Bunnings BBQ on Monday 31st March. A copy of our liability certificate has now been received.

After the installation of air-conditioning is complete throughout the school it is proposed that funds are raised for the upgrade of the other prep playground.

The 15th May 2015 is booked for a proposed Fireworks Night. Costings are to be considered and reported on at the next meeting.

A thank you card has been sent to Tim Mander MP on behalf of the ACSS P & C for his assistance in the establishment of the 40km Zone in front of the school.

Motion: - I move that we lend the Albany Creek Uniting Church our fairy floss machine for their annual fete on the 10th May.

Moved: Kerri-Lee Halas **Seconded:** Karen Wilson **Carried:** All

Jac Jones (President Prep P & C Subcommittee) will follow up volunteer assistance with making the fairy floss for the church fete. Advertisement for assistance is to be placed in the creek weekly.

Motion: - I move that the President's report be accepted.

Moved: Kerri-Lee Halas **Seconded:** Megan Phillips **Carried:** All

6. TREASURER'S REPORT

Report tabled by Treasurer, Carly Mattea (copy attached).

I move the Treasurer's Report be accepted.

Moved: Carly Mattea **Seconded:** Rebecca Wadham **Carried:** All

7. PRINCIPAL'S REPORT

Report tabled by Principal, Paul Kingston (copy attached)

During the Easter school holidays the pavers outside prep 1 & 2 will be replaced.

Next Week Teachers Aides will be attending a training session with David Rose on the Reading to Learn strategies.

Motion: - I move that the Principal's report be accepted.

Moved: Paul Kingston **Seconded:** Chris Thomas **Carried:** All

8. P&Cs QLD

No Report – Representative away. Representative for 2014 is to be appointed.

9. SUB COMMITTEE REPORTS

9.1 Prep P&C

Jac Jones, President Prep P & C Subcommittee reported:-

- Entertainment books will be sold again in 2014 for as part of prep fundraising. (Term 2)
- Left over gift card boxes will be sold at the twilight markets.
- Fairy Floss, popcorn, snow cones, helium balloons will be catered for by prep at the winter carnival. Fishing stall to be reconsidered.
- Recommendation for more bubblers in the prep precinct.
- \$420.00 sales in Easter Raffles to date, all donations to be in by Monday following meeting (24th March).

Prep Fundraising proposals– **Prep recipe book**, a specific authorisation form for photos of children to be included on front/back covers would be required, distributed in term 3.

Pie Drive –Paul will look into any Red Food Day specifications/requirements for a pie drive. P & C Committee recommends conducting pie drive in the first week of June.

Motion: - I move a motion for prep to do a recipe book fundraiser and print 250 books.

Moved: Nerida Leal

Seconded: Megan Phillips

Carried: All

To ensure picture plates are completed for the end of year, it was suggested to the prep fundraising team to look into the picture plates time line to check production time frame.

9.2 Music Supporters

There has been no response to date on invitation sent home to families to join this sub-committee. To date groups consists of Kerri-lee Halas, Richard Mattea, Sharon McClements and Lisa Beck (Music Teacher).

The letter for house shirts is ready to go out to all of the prep families and eldest child in the family.

9.3 Hall Canteen

Getting ready for first Disco of the year, glow products have been purchased.

A Zip Boiler is required for the Hall Canteen, Paul to provide a quote through maintenance.

9.4 Tuckshop

- Meal Deal Day Forms are out for the end of term.
- Uniform stock is arriving this week (Week of Meeting)
- We currently have a great volunteer base for the tuckshop.

10. CHAPLAINCY

- Our new school Chaplain Leslie N Cube has been well received.
- Credits obtained through community spending at Amart All Sports have been used to purchase equipment from the store for use during lunch time activities.
- A Cluster Chaplaincy meeting will be held at our school this Thursday 20th March.
- Coffee Club longest dinner to support School Chaplaincy is on next week, tickets are on sale until Tuesday 25th March.

11. FUNDRAISING

We are currently preparing for the Mothers Day Stall to be held 7 – 9th May 2014.

12. SCHOOL COUNCIL

13. GENERAL BUSINESS

Quotes are being submitted for air-conditioning in the year 4 Classrooms above the tuckshop and adjacent tuckshop. Quotes are then to be obtained for D block and A block. Report on comparison of quotations to be submitted to the Business Services Manager with proposal to spend up to \$40K. As money becomes available we will proceed with remaining blocks as noted.

Chris Thomas thanked the P & C Association for its assistance and commitment to installing air-conditioning in the school classrooms. It has particularly helped the well being of students with diabetes.

NEXT MEETING

The next meeting is to be held on **Tuesday, 20th May** in the Library Annex of Albany Creek State School, 696 Albany Creek Road, Albany Creek commencing at 7.00pm

Meeting Closed at 9.10pm

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Signed (President)

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Date

Minutes prepared by Maree Kenwick, Secretary

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