

**ALBANY CREEK STATE SCHOOL
P & C ASSOCIATION**

MINUTES

Minutes of the monthly meeting held in the Library Annexe of the School at 696 Albany Creek Road, Albany Creek on Tuesday 20th May 2014 commencing at 7pm.

1. WELCOME AND APOLOGIES

Attendance: 10

Apologies: 4

(As per Attendance Sheet)

2. MINUTES OF PREVIOUS MEETING

Motion: - Minutes of the previous P&C Meeting held on 18th March 2014 are true and correct.

Moved: Maree Kenwick

Seconded: Karen Wilson

Carried: All

3. BUSINESS ARISING FROM PREVIOUS MINUTES

House Shirts:- We are still receiving enquires for house sports shirts. There are some available from the tuckshop for purchase second hand. In the event of further late orders we can place an ad in creek weekly to see if anyone has any second hand sports shirts they would like to donate.

Zip Boiler: - A quote for a zip boiler for the hall canteen has been received. Paul to pass quote onto Karen Wilson to check the quoted product meets our requirements prior to ordering.

4. CORRESPONDENCE

Paul Kingston passed on a letter received today from Hon Peter Dutton MP offering a bike to the value of \$150 to be used for fundraising. This year we will include it as an item in the silent auction for the winter carnival.

Incoming and Outgoing correspondence reported as per recorded 'Correspondence Table'.

Motion: - Inward Correspondence be accepted and Outward Correspondence be endorsed

Moved: Maree Kenwick

Seconded: Karen Wilson

Carried: All

5. PRESIDENT'S REPORT

Report tabled by President, Kerri-Lee Halas (copy attached).

In relation to the material used for our uniform dresses (refer president's report) Gill Legge is to provide Kerri-lee with the address of the Sydney supplier of the Material.

Motion: - I move that Rebecca Wadham purchase gifts for the Fathers Day stall as soon catalogues are released.

Moved: Kerri-lee Halas **Seconded:** Gill Legge **Carried:** All

Motion: - I move that the P & C purchase a Bain Marie and trolley to the value of \$1500 on the provision that funds are available.

Moved: - Kerri-lee Halas **Seconded:** Gill Legge **Carried:** All

Motion: - I move that we purchase a cash box to the value of \$30 to be used by the P & C at fundraising stalls.

Moved: - Kerri-lee Halas **Seconded:** Karen Wilson **Carried:** All

Motion: - That we sell the "History of Albany Creek, Bridgeman Downs and Eaton's Hill" books donated by Peter Campbell, through the tuckshop and at the twilight markets.

Moved: - Kerri-lee Halas **Seconded:** Maree Kenwick **Carried:** All

Motion: - I move that the President's report be accepted.

Moved: Kerri-Lee Halas **Seconded:** Gill Legge **Carried:** All

6. TREASURER'S REPORT

Report tabled by Treasurer, Carly Mattea (copy attached).

A request from the treasurer has been made for Mr Kingston to do the forward planning for air conditioning in the year 7 classrooms, 1 room in special education, the teachers' aid room and back demountable.

Motion: - I move the Treasurer's Report be accepted.

Moved: Carly Mattea **Seconded:** Rob Eaglesham **Carried:** All

7. PRINCIPAL'S REPORT

Report tabled by Principal, Paul Kingston (copy attached)

Motion: - I move that the Principal's report be accepted.

Moved: Paul Kingston

Seconded: Maree Kenwick

Carried: All

8. P&Cs QLD

No Report Tabled

9. SUB COMMITTEE REPORTS

9.1 Prep P&C

Report tabled by Nerida Leal (copy attached).

Motion: - I move the Prep P & Subcommittee report be accepted.

Moved: Nerida Leal

Seconded: Karen Wilson

Carried: All

9.2 Music Supporters

It was suggested and agreed a sausage sizzle be held at the music camp concert in the last week of June to raise funds for the music supporters group.

9.3 Hall Canteen

The school disco went well, \$700.00 profit was made. Glow stick products sold very well at this event.

Karen Wilson to notify the office to organise the restocking of first aid items for the first aid box in the hall canteen.

It was noted taps in the hall toilets need to be fixed.

9.4 Tuckshop

Coffee vans have been ordered for sports days in June.

10. CHAPLAINCY

We will be commissioning our school Chaplain Leslie N Cube next Thursday.

11. FUNDRAISING

Preparations are well underway for the Winter Carnival. Updates and information is available in the Creek Weekly, School Website and Carnival facebook page.

12. SCHOOL COUNCIL

The next school council meeting will be held on Tuesday 24th June (the last week of term). Items for discussion at the meeting are:-

- Outcomes of the discipline audit
- Staffing for 2015
- 2013 Annual school report
- Review of the Greater Results Guarantee Programme (GRG)

13. GENERAL BUSINESS

New Memberships:-

Motion: - I move that membership forms received at tonight's meeting be accepted.

Moved: - Maree Kenwick **Seconded:** Rob Eaglesham **Carried:** All

NEXT MEETING

The next meeting is to be held on **Tuesday, 17th June** in the Library Annex of Albany Creek State School, 696 Albany Creek Road, Albany Creek commencing at 7.00pm

Meeting Closed at 8.30pm.

.....
Signed (President)

.....
Date

Minutes prepared by Maree Kenwick, Secretary