

**ALBANY CREEK STATE SCHOOL  
P & C ASSOCIATION**

**MINUTES**

Minutes of the monthly meeting held in the Library Annexe of the School at 696 Albany Creek Road, Albany Creek on **Tuesday 18<sup>th</sup> November 2014** commencing at 7.00pm.

**1. WELCOME AND APOLOGIES**

**Attendance:** 9

**Apologies** 6

*(As per Attendance Sheet)*

**2. MINUTES OF PREVIOUS MEETING**

**Motion:** - Minutes of the previous P&C Meeting held on 21<sup>st</sup> October 2014 are true and correct.

**Moved:** Maree Kenwick      **Seconded:** Pattie Murray      **Carried:** All

**3. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**4. CORRESPONDENCE**

**Motion:** -That Inward Correspondence is accepted and Outward Correspondence is endorsed.

**Moved:** Maree Kenwick      **Seconded:** Pattie Murray      **Carried:** All

**5. PRESIDENT'S REPORT**

Report prepared by President, Kerri-Lee Halas (copy attached).

Thank you to Sharon McClements and Megan Westbury for their hard work in organising the Twilight Market.

Nerida Leal, Maree Kenwick, Kerri-Lee Halas, Rob Eaglesham, Leigh Robinson, Rebecca Wadham and Richard Mattea are available to assist with the P & C stall at the twilight markets on Friday 21<sup>st</sup> November 2014. Paul Kingston is available to assist cooking the BBQ.

There is \$1000.00 in A-mart all sports vouchers available to the P & C for the raffle at the carols night on the 2<sup>nd</sup> December.

It was decided at the last fireworks committee meeting to combine the Fireworks Night with the Twilight Market. We are exploring a new date of Saturday 24<sup>th</sup> October 2015.

A proposed P & C Calender for 2015 has been completed. Pattie Murray to combine P & C event dates on the school master calendar. We now have the software ability to align Calendars to assist planning for 2015.

Tuckshop committee to be reconvened to review the tuckshop processes, suppliers and menu in preparation for 2015. As part of this process a review of our uniform supplier, Get Smart Schoolwear is recommended. Gill Legge, Carly Mattea, Kylie Henningson and parent volunteers to be included.

**Motion:** - I Move that the uniform committee proceed to review the material for school dresses and complete a review of other uniforms.

**Moved:** Kerri-Lee Halas      **Seconded:** Rob Eaglesham      **Carried:** All

We will continue to gather details for stage 1 of the Hall Upgrade. Cost will be in the vicinity of \$50,000. There is an application for funding of \$35,000 with the community gambling fund. This is the third time we have submitted an application for funding. We will follow up our application for funding with Tim Mander.

We currently have superseded wireless devices. We have a possible opportunity to supplement the implementation for high speed broadband to allow for BYOD (bring your own device). The government has funding available that the school will need to match and may require the assistance of the P & C to do so.

**Motion:** I move that if the funds are available we support the school on the wireless upgrade initiative if required and give priority to this initiative over other projects.

**Moved:** Kerri-Lee Halas      **Seconded:** Maree Kenwick      **Carried:** All

**Motion:** - I move that we plumb in the hall tanks to the hall toilets.

**Moved:** - Kerri-Lee Halas      **Seconded:** Gill Legge      **Carried:** All

**Motion:** - I move that the P & C Executive be allowed to make any necessary decisions on behalf of the P & C between now and our next meeting in February 2015.

**Moved:** Kerri-lee Halas      **Seconded:** Nerida Leal      **Carried:** All

**Motion:** - I Move that the President's report be accepted.

**Moved:** Kerri –Lee Halas      **Seconded:** Pattie Murray      **Carried:** All

## 6. TREASURER'S REPORT

Report tabled by Treasurer, Carly Mattea (copy attached).

**Motion:** - I move that Nicky McCulloch provide the P & C with an invoice for \$5.00 per washer, for the embroidered washers supplied for prep orders.

**Moved:** Carly Mattea      **Seconded:** Gill Legge      **Carried:** All

**Motion:** - I move that the P & C Committee give Pattie Murray two year books.

**Moved:** Carly Mattea      **Seconded:** Rob Eaglesham      **Carried:** All

**Motion:** - I move the Treasurer's Report be accepted.

**Moved:** Carly Mattea      **Seconded:** Maree Kenwick      **Carried:** All

## 7. PRINCIPAL'S REPORT

Report tabled by Principal, Paul Kingston (copy attached).

Early start materials were sent off today. Used as a diagnostic tool, we are receiving worthwhile information from early start.

On the 10<sup>th</sup> December reports cards will be sent home along with class placements.

We acknowledge the outstanding work of Sue Goggin, who has been our teacher coach for Reading to Learn.

We are still working on a printer for the tuckshop with the installation of online ordering. Online ordering with flexischools will be available from 2015.

**Motion:** - I move that the Principal's report be accepted.

**Moved:** Paul Kingston      **Seconded:** Pattie Murray      **Carried:** All

## 8. SUB COMMITTEE REPORTS

### 8.1 Prep P&C

Report tabled by Nerida Leal. Copy Attached

**Motion-:** I move that the Prep P & C Sub Committee report be accepted.

**Moved:** Nerida Leal

**Seconded:** Rob Eaglesham

**Carried:** All

### **8.2 Music Supporters**

No Report Tabled

### **8.3 Hall Canteen**

No Report Tabled

### **8.4 Tuckshop**

- Selling of School Uniforms at the Prep Open Day was a success.
- There is no meal deal day for this term.
- We need to look into the option of using the new P&C room for uniforms
- The idea of having a noticeboard outside the P & C room was raised.
- The idea of making the picture plates fundraising available to the grade 6 classes as a school souvenir was raised.

**Motion:** - I move that the subcommittee reports be accepted.

**Moved:** Gill Legge

**Seconded:** Melissa Dickson-Ford

**Carried:** All

## **9. CHAPLAINCY**

- Chappy Leslie is currently away on camp.
- Training for the Kids Hope Program is on this Friday Afternoon.
- Trivia Night was an outstanding success. Thank you to everyone who supported the event.
- There is an application in for funding for chaplaincy next year.

## **10. FUNDRAISING**

No Report

## **11. SCHOOL COUNCIL**

A School Council Meeting will be held next week.

Three nominations were received for P & C representatives on the School Council. A vote was held at the meeting. Congratulations to Rob Eaglesham and Kristy Bensley who were voted in as P & C representatives for 2015 on the school council.

## 12. GENERAL BUSINESS

The P & C Committee acknowledged the support of the leadership team and thanked them for their guidance and support in 2014.

The School Leadership Team Thanked the P & C for their contributions and hard work in making 2014 a successful year.

## NEXT MEETING

The next meeting is to be held on **Tuesday 17<sup>th</sup> February 2015** in the Library Annex of Albany Creek State School, 696 Albany Creek Road, Albany Creek commencing at 7.00pm.

Meeting Closed at 9.20pm

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Signed (President)

*Minutes prepared by Maree Kenwick*

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Date