

**ALBANY CREEK STATE SCHOOL
P & C ASSOCIATION**

MINUTES

Minutes of the monthly meeting held in the Library Annexe of the School at 696 Albany Creek Road, Albany Creek on **Tuesday 18th August 2015** commencing at 7.00pm.

1. WELCOME AND APOLOGIES

Attendance: 13

Apologies: 4

(As per Attendance Sheet)

2. MINUTES OF PREVIOUS MEETING

Motion: - Minutes of the previous P&C Meeting held on 21st July 2015 are true and correct.

Moved: Maree Kenwick **Seconded:** Pattie Murray **Carried:** All

3. BUSINESS ARISING FROM PREVIOUS MINUTES

4. CORRESPONDENCE

Motion: -That Inward Correspondence is accepted and Outward Correspondence is endorsed.

Moved: Maree Kenwick **Seconded:** Gill Legge **Carried:** All

5. PRESIDENT'S REPORT

Report prepared by President, Kerri-Lee Halas. (Copy Attached)

Motion: I move that we advertise in the Creek Weekly for a Tuckshop and Uniform Shop interim convenor until we formally advertise for and appoint a replacement and the P & C executive make the decision concerning the interim convenor.

Moved: Kerri-lee Halas **Seconded:** Pattie Murray **Carried:** All

Apex has offered to assist with supplying the equipment to cook chips and cooking the chips for the Spring Starburst. Richard Mattea to liaise with Apex.

July 30th has been set as the date for the 2016 Winter Carnival.

Motion: - I move that a committee be established to start looking into an electronic sign including looking at possible funding and take a proposal to the school council. The

committee will seek school council endorsement to investigate all aspects of having a sign with the view looking towards obtaining one.

Moved: Kerri-Lee Halas **Seconded:** Megan Westbury **Carried:** All

Assistance has been offered from Education Queensland to guide us in meeting requirements with setting up and managing social media. A meeting is proposed with the representative from Education Qld (Erin), the administrators of the school Facebook page (Megan Westbury, Jane Boardman, Nerida Leal, Kerri-Lee Halas and Kristy Bensley) and interested parties.

Motion: -I Move that the current administrators of the school Facebook page meet with Erin from Education Queensland to discuss the school Facebook page and how it operates.

Moved: Kerri-Lee Halas **Seconded:** Megan Westbury **Carried:** All

One nomination was received for the position of parent representative on the school council. Congratulations to Jane Boardman on her appointment to this position.

Motion: I move that the Presidents Report be accepted.

Moved: Kerri-Lee Halas **Seconded:** Megan Westbury **Carried:** All

6. TREASURER'S REPORT

Report prepared by Treasurer, Carly Mattea.

Currently \$120K in Bank

Motion: I move that the Treasurers Report be accepted.

Moved: Carly Mattea **Seconded:** Megan Westbury **Carried:** All

7. PRINCIPAL'S REPORT

Report tabled by Principal, (copy attached).

The Wireless Upgrade going ahead, on first round of project and installations begin early next year.

Motion: - I move that the Principal's report be accepted.

Moved: Paul Kingston **Seconded:** Pattie Murray **Carried:** All

8. SUB COMMITTEE REPORTS

8.1 Prep P&C

Last Prep P&C Subcommittee meeting was held on Wednesday 12th August.

The Prep Teachers advise of an Excursion to Lone Pine in Term 4. Dates/Costs are currently being finalised. They are just waiting on the confirmation of buses thru Thompsons that have seatbelts.

The Prep Disco will be held in Grayson Hall on Friday October 9th from 5-7pm. (We need to put this date on the school calendar). We will advise the preferred method of payment for the Disco will be thru the Flexischool's system.

The Entertainment book fundraiser is ongoing until the end of August. We have currently sold 34 hard copies and 9 digit subscriptions.

Gift Card Box sales are ongoing thru the Prep Campus. There are 8 boxes remaining as at the Prep P&C Meeting.

The next Prep P&C Subcommittee meeting falls on the night of Kerribee (September 9th) therefore we have cancelled it. I have invited all Prep P&C Subcommittee to join me at the P&C Meeting on September 15th.

The next Prep P&C Subcommittee meeting will be held on October 14th.

8.2 Music Supporters

8.3 Hall Canteen

The School Disco went very well Profit with a profit of \$800. Takings were \$1200.

8.4 Tuckshop and Uniforms

Meal Deal for the end on term 3 is available online only. A note will be on Facebook advising this.

Motion: - I move that the subcommittee reports be accepted.

Moved: Maree Kenwick **Seconded:** Megan Westbury **Carried:** All

9. CHAPLAINCY

Report Tabled by Chappy Matho.

- Currently looking at giant raffle for chaplaincy in last two weeks of school.

- Friendship skills completed for Year 1. Currently talking about Buzza program.
- Pal program well underway. This is where year 5 students assist in facilitating and organizing activities with years 1, 2 and 3.
- A chaplaincy fundraising women’s high tea, markets and fashion parade will be held on 29th August, tickets still available.
- Kids Hope Training attended.
- Attending Bush Dance and Kerribee during August and September.
- 7th November is the Trivia Night.

10. FUNDRAISING

Father’s Day stall will be held in the first week of September. There will be a small selection of \$10.00 gifts, all other gift \$5.00. Thank you to all the volunteers who provided great assistance with wrapping gifts.

11. SCHOOL COUNCIL

Next meeting of the School Council will be held on September 1st 2015.

12. GENERAL BUSINESS

Feasibility of limited access to school is being assessed with tender process for OHSC (Outside School Hours School Care).

We are awaiting of final quotes for air-conditioning for Prep 5, 1D, Western end of Snap and Learning Support building.

An additional computer has been ordered for the Tuckshop to assist the school community with online ordering and booking for school services and function.

We are lending 40 tables to Albany Hills State School for their fete on the 12th September.

NEXT MEETING

The next meeting is to be held on **Tuesday 15th September** in the Library Annex of Albany Creek State School, 696 Albany Creek Road, Albany Creek commencing at 7.00pm.

Meeting Closed at 8.50pm

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Signed (President)
Minutes prepared by Maree Kenwick

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Date