

**ALBANY CREEK STATE SCHOOL  
P & C ASSOCIATION**

**MINUTES**

Minutes of the monthly meeting held in the Library Annexe of the School at 696 Albany Creek Road, Albany Creek on **Tuesday 16<sup>th</sup> February 2016** commencing at 7.00pm.

**1. WELCOME AND APOLOGIES**

**Attendance:** 13

**Apologies:** 3 (*As per Attendance Sheet*)

**2. MINUTES OF PREVIOUS MEETING**

Minutes of the November 17<sup>th</sup> 2015 Meeting are true and correct.

**Moved:** Maree Kenwick

**Seconded:** Nerida Leal

**Carried:** All

**3. BUSINESS ARISING FROM PREVIOUS MINUTES**

**4. CORRESPONDENCE**

Notice of changes to the P & C Model Constitution were announced, with new constitution to be adopted at the AGM. Notice of this change is to be placed on the Creek Weekly. The new constitution to be available on the school website following adoption at AGM.

**Motion:** -That Inward Correspondence is accepted and Outward Correspondence is endorsed.

**Moved:** Maree Kenwick

**Seconded:** Rebecca Wadham

**Carried:** All

**5. PRESIDENT'S REPORT**

Report prepared by President, Kerri-Lee Halas. (Copy Attached).

- AGM will be held on Tuesday 15<sup>th</sup> March 2016, 7.00pm. All executive positions are open for nomination.
- Thank you to Sam Ford who handed over to the new Prep Sub-Committee at last week's meeting.
- Working Group for the Tuckshop review will commence in March to address Smart Choice changes, working procedures and processes.
- Parental turnout for the Teacher Information nights was excellent.

**Motion:** I move that the Presidents Report be accepted.

**Moved:** Kerri-Lee Halas

**Seconded:** Rob Eaglesham

**Carried:** All

## 6. TREASURER'S REPORT

Report prepared by Treasurer, Carly Mattea.

- The P & C Association currently has \$107,000 in bank account.
- As at December 2015
  - Tuckshop made a profit of \$15,000
  - Uniform Shop made a profit of \$11,000.
  - Overall Association operating Profit \$85,000

**Motion:** I move that the Treasurers Report be accepted.

**Moved:** Carly Mattea

**Seconded:** Rebecca Wadham

**Carried:** All

## 7. PRINCIPAL'S REPORT

Report tabled by Principal, (copy attached).

Mr Kingston presented the detailed allocation of the \$227,640 I4S Funding for 2016.

Mr Kingston requested that the P & C Association provide assistance by way of supplementary funding to deliver the wireless upgrade project.

Mr Kingston reminded the school community the importance of being mindful of the disruption to learning time when requests are made to page students for early collection from school. It was noted that it can also be difficult trying to locate students for messages during lunch play times.

**Motion:** - I move the P & C Association provide additional monies, approximately \$30,000 required to fund the wireless upgrade project.

**Moved:** Carly Mattea

**Seconded:** Sam Ford

**Carried:** All

**Motion:** I move that we present Pattie Murray with a 2015 Year Book in recognition of her hard work and dedication to this project.

**Moved:** Carly Mattea

**Seconded:** Maree Kenwick

**Carried:** All

**Motion:** - I move that the Principal's report be accepted.

## **8. SUB COMMITTEE REPORTS**

### **8.1 Prep P&C**

Welcome to Danielle Lead, Prep P & C Sub Committee President for 2016. Jane Boardman will be the Secretary for the Prep Sub Committee for 2016.

It was decided to place a note in the creek weekly to see if anyone is interested in coordinating the Entertainment Books fundraising for this year. Dee Charlton should have information relating to 2015.

The Pie Drive will be held in term 3.

### **8.2 Music Supporters**

Carly speak to Richard re the timeline and ordering process for 2016 sports shirts. A notice is expected to go out in March. This year they will only be available for order through flexischools.

### **8.3 Hall Canteen**

No Report

### **8.4 Tuckshop and Uniforms**

#### **Uniform Shop**

Uniform shop went really well over our first couple of weeks. Days were really busy. A lot of people have been asking about our dresses. Hopefully they won't have to wait too long. There has been a couple of second hand school bags donated. I thought \$15 - \$20 dollars would be a fair asking price since they still have a life time guarantee.

#### **Tuckshop**

The first couple of weeks of tuckshop have gone well. It is nice to see a lot of new faces joining us.

It has been brought to my attention that there has been a change in Smart Choices Healthy Food and Drink Strategy for implementation from the beginning of Term 2.

The three major changes are:

- The only drinks to be sold in schools are plain water, milk (plain or flavoured) and 99%-100% non-carbonated fruit or vegetable juice.
- All potato chips and similar snacks will be classified as RED

- All products with added confectionary, icing and sweet fillings will be classified as RED

This will impact our tuckshop immensely.

Things that will have to be taken from the menu are:

- LOL drinks
- Pop Top juice
- Jelly
- Chips of all kind
- Finger Buns
- Choc Chip Muffins

Queensland Association of School Tuckshops can help with these changes but as Albany Creek is not a member of the association I cannot ask for help. Membership is \$220 per annum.

- It was agreed that the Tuckshop Review Committee would be reconvened to discuss Smart Choices changes and pricing, including mark-up recommendations.

**Motion:** I move the Tuckshop/ Uniform Shop report be accepted.

**Moved:** Karen Wilson      **Seconded:** Nerida Leal      **Carried:** All

**Motion:** - I move that the subcommittee reports be accepted.

**Moved:** Maree Kenwick      **Seconded:** Sam Ford      **Carried:** All

## 9. CHAPLAINCY

Report tabled by Chappy Matho (Mathokozo Mbuzi)

### General overview:

- Providing Social, emotional and spiritual support to the students, parents and staff in the school community. Continuing to build upon the relationship made and enhancing the links between school and the Albany Creek community.

### Core functions:

1. Social and Emotional Support (Pastoral Care)
  - Talking to students that have been referred to me
  - Year 1, social and emotional skills
2. Spiritual Support in the school community
  - Availability for questioning

### 3. Mentoring

- Kids Hope – 6 confirmed mentors, 2 more mentors to interview. Mentor training planned for previous mentors, 28<sup>th</sup> of Feb??, and new mentors, 6<sup>th</sup> of March, to be confirmed with Rev. Harlee. ACUC
- Peers Activities Leadership (PAL) – year 6 students are leading in Sem 1. First round of leaders to receive badges.

#### 4. Educational Support

- Class visits when requested

**LCC Meeting** - 18<sup>th</sup> of February, will be presenting winter carnival stall

#### 5. Professional Development

- In service day, 22<sup>nd</sup> of Feb

**Motion:** - I move that the chaplaincy report be accepted.

**Moved:** Chappy Matho

**Seconded:** Rebecca Wadham

**Carried:** All

### 10. FUNDRAISING

- Mothers' Day Stock is currently arriving in preparation for Mother's Day Stall.
- Curtains are required for P & C Room to block sunlight and for privacy. Rebecca Wadham to assist with sourcing some new ones at a reasonable cost.

**Motion:** - I move that purchase new curtains for the P & C Room at a reasonable cost.

**Moved:** Carly Mattea

**Seconded:** Michelle Royle

**Carried:** All

- A Sausage sizzle and cake stall will be run at hall on the Council Election Day (19<sup>th</sup> March). Notice to be placed on Facebook and in the Creek Weekly in the lead up to the election, calling for volunteers and home baking.

### 11. SCHOOL COUNCIL

Next School Council Meeting will be held on Tuesday 23<sup>rd</sup> February 2016.

### 12. GENERAL BUSINESS

Mike Charlton attended the meeting. His update included:-

- 19<sup>th</sup> March Council Elections – Albany Creek State School will be a pooling booth.
- ACSS Community Centre Hall is now Air conditioned.

- New Town plan is in effect as of 1<sup>st</sup> February 2016.
- He supports 4 fixed terms which is up for referendum for the state parliament on same day as the election.

Mr Kingston raised concerns regarding maintaining the safety of school students crossing the road at the intersection of Albany Creek Road and Leitch’s Road, with the proposed development of this site.

Nicky McCulloch is continuing to donate her time together with the washers and embroidery for Prep washer orders. It was agreed that the P & C Association send a letter of thanks to Nicky McCulloch.

**NEXT MEETING**

The next meeting is to be held on **Tuesday 15<sup>th</sup> March 2016** in the Library Annex of Albany Creek State School, 696 Albany Creek Road, Albany Creek following the AGM which will commence at 7.00pm.

Meeting Closed at 8.45pm

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Signed (President)

*Minutes prepared by Maree Kenwick*

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Date