

Albany Creek State School P & C Association

ANNUAL GENERAL MEETING TUESDAY 15th March 2016

MINUTES

Minutes of the Annual General Meeting (AGM) held in the Library Annexe of the School at 696 Albany Creek Road, Albany Creek, on Tuesday 15th March commencing at 7.00 pm.

1. WELCOME

Kerri-Lee Halas welcomed everyone to the meeting.

2. ATTENDANCE AND APOLOGIES

Attendance : 14

Apologies : 4

(As per Attendance/ Apologies Sheets)

3. MINUTES OF PREVIOUS AGM

Minutes of the previous AGM held on Tuesday 17th March 2015 were true and correct.

MOTION: I move that we accept the minutes of the previous AGM as a true and accurate record.

Moved: Maree Kenwick **Seconded:** Lisa Ribone **Carried:** All

4. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

5. TREASURER'S REPORT

Auditors report was reported on by Carly Mattea (copy attached). A copy was provided to all in attendance.

MOTION: I move that we receive and adopt the Auditors Report on the Financial Records for 2015 as a true and accurate record.

Moved: Carly Mattea **Seconded:** Rob Eaglesham **Carried:** All

2015 resulted in a surplus of \$85,122. The major fundraisers for 2015 were the Spring Starburst over Twilight Markets and the Spellathon.

Smaller fundraisers were also successful. They included income generated through the Hall Canteen, sales of House Shirts, the election BBQ and Prep fundraisers being the Pie Drive, Entertainment Books, Easter Raffle and Picture Plates.

Combined profit of the Tuckshop and Uniform Shop was \$26,810.

As a result of profitability the P & C were once again able to inject substantial funds into the school in the amount of \$97,400. These funds allowed a number of school projects to be completed to enhance school facilities. These projects included the hall upgrade, shade sails, the block wall and surrounds near the oval and the electronic sign.

2015 was a successful year for the Albany Creek State School P & C Association.

MOTION: I move that we receive and adopt the Treasurer's report.

Moved: Carly Mattea **Seconded:** Melissa Dickson-Ford **Carried:** All

6. PRESIDENT'S REPORT

Report tabled by Kerri-Lee Halas (copy attached). A copy was provided to all in attendance.

MOTION: I move that we accept the President's report.

Moved: Kerri-Lee Halas **Seconded:** Maree Kenwick **Carried:** All

7. PRINCIPAL'S REPORT

Paul Kingston tabled his report – (see attached copy). A copy was provided to all in attendance.

Paul thanked the outgoing executive, members of the P & C Committee and school community for their efforts and support in 2015, and thanked the incoming executive in advance.

MOTION: I move that we accept the Principal's report.

Moved: Paul Kingston **Seconded:** Kristy Bensley **Carried:** All

8. 2016 MEMBERSHIP APPLICATIONS

I move the membership applications received tonight and prior to this meeting be accepted as voting rights for 2016.

Moved: Maree Kenwick **Seconded:** Rebecca Wadham **Carried:** All

11. CONTINUATION OF SUB-COMMITTEES

It was moved that the following Sub-Committees of the P&C Association continue for 2016:

- Music Supporters Group
- Tuckshop
- Uniform shop
- Prep P&C

Working Groups/Steering Committees:

- Hall Canteen
- Fundraising
- Winter Carnival

MOTION: That we accept the above sub-committees, working groups and steering groups be continued in 2016.

Moved: Nerida Leal **Seconded:** Rob Eaglesham **Carried:** All

12. APPOINTMENT OF AUDITOR

It was moved that Jason O'Connor Pty Ltd be retained as the Auditor for 2016.

Moved: Carly Mattea **Seconded:** Karen Wilson **Carried:** all

13. APPOINTMENT OF QCPCA REPRESENTATIVE

QCPCA Representative

NOMINEE: Maree Kenwick
PROPOSER: Maree Kenwick
SECONDED: Kerri-Lee Halas
ACCEPTED: ALL

14. STUDENT PROTECTION RISK MANAGEMENT STRATEGY

The Albany Creek State School P&C Association Student Protection Risk Management Strategy document for 2016 was tabled.

A recommendation was put forward to make available risk management training for P & C members at meetings.

MOTION: That Student Protection Risk Management Strategy for 2016 is adopted.

Moved: Maree Kenwick **Seconded:** Kristy Bensley **Carried:** All

15. **ADOPTION OF NEW MODEL CONSTITUTION.**

MOTION: That the New Model Constitution for 2016 is adopted.

Moved: Maree Kenwick **Seconded:** Kerri-Lee Halas **Carried:** All

14. **GENERAL BUSINESS**

There being no further business, the meeting was declared closed at 7:56pm.

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President

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Date

Minutes prepared by Maree Kenwick, Secretary