

**ALBANY CREEK STATE SCHOOL
P & C ASSOCIATION**

MINUTES

Minutes of the monthly meeting held in the Library Annexe of the School at 696 Albany Creek Road, Albany Creek on **Tuesday 15th March 2016** commencing at 8.08pm.

1. WELCOME AND APOLOGIES

Attendance: 13

Apologies: 4 (*As per Attendance Sheet*)

2. MINUTES OF PREVIOUS MEETING

Minutes of the 16th February 2016 Meeting are true and correct.

Moved: Maree Kenwick

Seconded: Melissa Dickson-Ford

Carried: All

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Entertainment books - Stacy Fleming has offered to assist with the Entertainment Book fundraising this year.

The Mother's Day Stall will be held on the 4th, 5th and 6th May, we will advertise for stall helpers in the creek weekly.

New curtains for the P & C room have been measured up.

Reminders for the Election Day Stall have been placed on Facebook.

4. CORRESPONDENCE

Correspondence has been received from Beverly Bell on behalf of the Albany Creek Uniting Church requesting assistance with popcorn, fairy floss and snow cones for their upcoming fete in May.

It was suggested that we approach Chappy Matho to help with this event and Mr Kingston will follow up assistance from David Royle concerning equipment.

Motion: -That Inward Correspondence is accepted and Outward Correspondence is endorsed.

Moved: Maree Kenwick

Seconded: Karen Wilson

Carried: All

5. PRESIDENT'S REPORT

Report prepared by President, Kerri-Lee Halas for the preceding AGM. This report covers this meeting (Copy Attached).

6. TREASURER'S REPORT

Report prepared by Treasurer, Carly Mattea.

Motion: I move that the Treasurers Report be accepted.

Moved: Carly Mattea

Seconded: Rebecca Wadham

Carried: All

7. PRINCIPAL'S REPORT

Report tabled by Principal, (copy attached).

The amount for the P & C's funding contribution for the wireless upgrade will be approximately \$10,000 and this will be delivered with broadband.

Smart Choices – changes to tuckshop menu will not be required until 2017, the existing menu will continue with gradual modifications in the meantime.

Information for the release of Q Parents will be published in the creek weekly.

The existing arrangement/contract with the YMCA for afterschool care will be extended for 12 months. During this time the school and YMCA will review aspects of service provided.

Over 80% enrolment capacity has been reached this year. The school enrolment management plan must ensure there is capacity for students in catchment area.

Planning and goals for access to technology devices in classes is being conducted.

Motion: - I move that the Principal's report be accepted.

Moved: Paul Kingston

Seconded: Kristy Bensley

Carried: All

8. SUB COMMITTEE REPORTS

8.1 Prep P&C

Current Prep subcommittee fundraising projects are the Easter Raffle and Picture Plate Products.

8.2 Music Supporters

The notice for ordering House Shirts has been distributed to families and a reminder placed on Facebook

8.3 Hall Canteen

A Disco was held on Friday the 11th of March. The Hall Canteen was open from 4pm to 7pm. We had our usual sausage sizzle. Thank you to the many volunteers that came to help. Takings for the night were \$1102.30. There was a lot of parents not happy about the canteen closing early.

A notice to be placed on the Creek Weekly for a volunteer to run the Hall Canteen.

The Tuckshop review committee needs to include the operation/management of the Hall Canteen.

8.4 Tuckshop and Uniform

Uniform Shop

Karen Wilson has been working with Mr Daniel Manns to organise the printing of our year 6 shirts.

Tuckshop

The implementation timeframe for smart choice changes has been extended to the start of 2017. We have been running stock down and taking items off the menu. I recommend a gradual change in adjusting the menu. There has been extra catering as part of hosting one school training. Some of the equipment in the Tuckshop is on its last legs. We need to purchase a new hot plate for cooking pikelets. A mixer be it a hand mixer or free standing and an air popper for popcorn.

Motion: I move the Tuckshop/ Uniform Shop report be accepted.

Moved: Karen Wilson

Seconded: Nerida Leal

Carried: All

Motion: - I move that the subcommittee reports be accepted.

Moved: Maree Kenwick

Seconded: Sam Ford

Carried: All

9. CHAPLAINCY

Report prepared by Chappy Matho (Mathokozo Mbuzi)

General overview:

- Providing Social, emotional and spiritual support to the students, parents and staff in the school community. Continuing to build upon the relationship made and enhancing the links between school and the Albany Creek community.

Core functions:

Social and Emotional Support (Pastoral Care)

- Talking to students that have been referred to me
- Year 1, social and emotional skills
 - social lessons with Michelle at Junior School
 - visiting the prep classes

- Kids Hope – 8 confirmed mentors

Michelle and I are putting the list together of children who are being considered for the program.

- Peers Activities Leadership (PAL) – the year 6 students have had a great term of leading activities. There will be a PAL party to celebrate their work and commitment.

- LEAP day 17th of March

- Gala day next term - Year 4 Netball, have started training excited for the games coming up.

- HIGH TEA, fundraiser coming up on the 16th of April

Motion: - I move that the chaplaincy report be accepted.

Moved: Maree Kenwick

Seconded: Rebecca Wadham

Carried: All

10. FUNDRAISING

- Wrapping of the Mother's day gifts is nearly finished, pictures of gifts have been placed on Facebook
- A volunteer for the position of Secretary for Winter Carnival is required.
- Weekly posts regarding the winter carnival will start after the holidays in the Creek Weekly, Sam to contact Michele Royle for Twitter updates.
- After Naplan in term 2 a silver coins fundraiser will be held
- Spellathon will be held in term 3.

- Pie Drive will be in Term 3, looking at dates for August

11. SCHOOL COUNCIL

12. GENERAL BUSINESS

Cr Mike Charlton reported that plans are in progress for drains surrounding the oval and maintenance is being undertaken. Mr Kingston stressed the importance of keeping drains clear.

Motion: - I move that P & C cover the cost for two people attend the QAST (Tuckshop) convention.

Moved: Maree Kenwick **Seconded:** Sam Ford **Carried:** All

Karen Wilson to advise details of tuckshop equipment requirements to Nerida Leal for tabling with the Tuckshop review committee.

The issue of providing fridges in classrooms for students to store their lunch was raised at the meeting following parent feedback. This suggestion will be forwarded to the school council for discussion and considered as part of strategic planning.

NEXT MEETING

The next meeting is to be held on **Tuesday 19th April 2016** in the Library Annex of Albany Creek State School, 696 Albany Creek Road, Albany Creek following the AGM which will commence at 7.00pm.

A Winter Carnival meeting will precede the P & C meeting, commencing at 6.00pm.

Meeting Closed at 9.16pm

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Signed (President)

Minutes prepared by Maree Kenwick

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Date